## *Quarterly Report Summary*

## *April 1, 2008 to June 30, 2008*

### *The Commonwealth Can Improve Budget Transparency for Taxpayers*

Neither a lay person nor the sophisticated user can easily relate the budget to the actions of the Commonwealth.  The Commonwealth can improve its budget development and reporting transparency but will need to improve its systems and process to allow taxpayers to understand the budget.  We issued three reports this quarter *The Budget And Appropriation Processing Control System*, *Agency Performance Measures*, and *Non-General Fund Revenue Forecasting Process.* (pages 1-4)

### *Secretary of Finance Alerted to Issues with the State Accounting System and Small Agencies' Need to Improve Internal Controls*

The Commonwealth's primary accounting system is 30 years old, as we report in *Modernize Financial Systems and Processes* and is hindering the preparing of reports.  Agencies also need to work together to *Improve Service Arrangements Between Agencies*, *Collect Information in the Commonwealth Portfolio* and improve *Security Risk Assurance for Infrastructure*. (pages 4-5)

### *Agencies Improve Accountability and Face New Issues*

Both the Assistive Technology Loan Fund Authority and Department of Minority Business have made progress in improving accountability, but both have challenges to improve and are continuing to move forward. (pages 5-6)
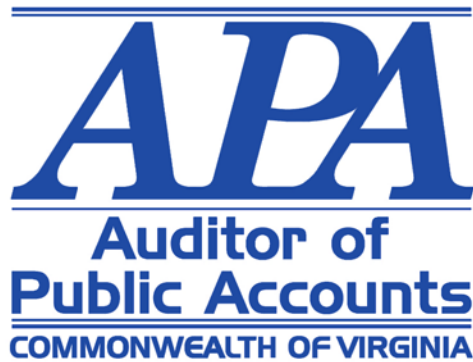
### *Employee Turnover Causes Accounting Process Problems*

The Department of Business Assistance and Virginia Department of Emergency Management have had problems processing normal accounting transactions and preparing accurate reports of their activities. (pages 6-7)

### *VITA Northrop Grumman Public-Private Partnership Faces Challenges*

This contact is entering a critical transition stage, which requires VITA to maintain and exercise its oversight of this partnership.  (pages 7–8)

We will be happy to provide you any reports in their entirety, or you can find all reports listed in this document at our website http://www.apa.state.va.us/reports.htm.  We welcome any comments concerning this report or its contents.

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# *Review of the Budget and Appropriation Processing Control System*
April 2008

Neither a lay person nor the sophisticated user can easily relate the budget to the actions of the Commonwealth. This report as well as our previous report discusses various budget transparency issues that make understanding the budget process difficult. Current accounting, budgeting, and procedural processes obscure the easy comparison of budgeted to actual activity. As the legislature and administration continue to explore making information on government activities more accessible to the public, these issues need to be addressed.

The Department of Planning and Budget (Planning and Budget) and the Governor have recognized the complexity of the process and are issuing a request for proposal for a new performance budgeting system. However, this system will take several years to secure and implement and only provide half of the information necessary to perform a comparison of budgeted or planned activity to actual.

While we concur with the need to secure a new budget development system, there are several procedural changes Planning and Budget and the Department of Accounts (Accounts) could implement on an interim basis to make the reporting and comparison of budget and actual activity more transparent. This report recommends several procedural changes to improve reporting budgetary data and actual information which the Commonwealth could implement quickly and with minimal cost.

The most significant budget transparency issue is the transfer of General Funds to various non-general funds that occurs after the budget's approval. These transfers affect programs such as Personal Property Tax Relief and higher education operations, and result in a loss of transparency of close to $3 billion in general funds. These transfers occur to comply with various requirements in the Appropriation Act which are intended to allow for separate monitoring and tracking of these funds; however, the current practice adopted by Planning and Budget and Accounts creates a disconnect between the budgeting and accounting for these programs.

Another budget transparency issue is the lack of a reporting process for administrative changes made to the budget after the General Assembly's approval. There is no process in place to inform the General Assembly and the public of changes made to the budget during any fiscal year. Administrative adjustments can significantly alter the approved budget, and regular reporting of these changes to the General Assembly and public should exist to improve the transparency of the budgeting process.

We offer the following recommendations for consideration to address some of the budget transparency issues caused by current practices.

♦ *Accounts should consider adding a sub fund of the General Fund in the Commonwealth Accounting and Reporting System to account for the Personal Property Tax Relief Program. The creation of a sub-fund for this program would improve the budget transparency of close to $1 billion in General Funds. Another alternative would be making the payments from the General Fund.*

♦ *The Commonwealth should re-examine the practice of transferring General Funds budgeted for colleges and universities to higher education funds and similar transactions to other funds. This practice originated twenty years ago to accommodate certain accounting system technology; however, this practice may no longer be necessary given the capabilities of modern financial systems at the*

*higher education institutions and other funds. The elimination of this practice would improve the budget transparency of $1.5 billion in General Funds.*

♦       *As part of the new performance budget system, Planning and Budget should consider an improved reporting mechanism for administrative adjustments processed during a year.*

## Review of Agency Performance Measures
May 2008

This report summarizes our review of the executive branch agency performance measures and provides recommendations based on our observations. Section 30-133 of the Code of Virginia requires the Auditor of Public Accounts to conduct an annual audit of performance measures and to review the related management systems used to accumulate and report the results.

The current performance management system has components for strategic planning, performance measurement, program evaluation and performance budgeting. Together, these components should provide information to manage strategy and improve and communicate the results of government services. Section 2.2-1501 of the Code of Virginia requires Planning and Budget to develop, coordinate, and implement a performance management system. Planning and Budget is also required to ensure that the information is useful for managing and improving the efficiency and effectiveness of state government operations, and is available to citizens and public officials.

### The Process Needs to Compare Performance Measurement with Amounts Budgeted

We evaluated the linkage between the budget structure and agency's performance measures to determine if the average citizen could understand the relationship between service areas, performance measures, and the budget. We evaluated 15 agencies and found that all agency's service areas had at least one performance measure; however most agency's service areas had multiple performance measures, which made it difficult to determine the funding directly related to a specific performance measure.

In addition, we found that most service areas perform more than one function and not all functions had a related performance measure tracking its progress. Therefore, there is no linkage or budget transparency between the performance measures and the use of budget resources, which would provide the average citizen the information to make an evaluation.

### Findings and Recommendations

Virginia Performs is continuing to evolve and the Council on Virginia's Future and Planning and Budget will need to continue to work together to refine the performance management system. While there have been improvements since our last review, we believe there are areas where additional improvements are necessary in order to provide complete and accurate information on Virginia Performs that can be used in the decision making process. Our report includes recommendations on the following issues:

♦       *Although agencies have ultimate responsibility for the data in Virginia Performs, no one has responsibility for implementing controls over the data, and providing oversight to increase the reliability of information in Virginia Performs. Previous audit reports have discussed deficiencies of Virginia Performs data and we again note many of the deficiencies in this report. Virginia Performs should provide*

*accurate and reliable information for decision making; however deficiencies noted in Virginia Performs data can affect the data's usefulness.*

♦ *Agencies must strengthen controls over data reported on Virginia Performs to ensure data is complete, accurate, reasonable, and understandable. Inaccurate information can affect the usefulness of the information for the user. Agencies should develop and document internal control procedures to provide guidance to those who have responsibility for preparing and reviewing the performance measure data. Strengthened controls should include a supervisory review, which will help ensure that information is accurate and reasonable.*

## *Review of Non-General Fund Revenue Forecasting Process*
May 2008

The Commonwealth's budget includes non-general fund revenues which fund approximately half of the total budget. We found a general lack of review in the forecasting and monitoring of these funds at a statewide level. In addition, current budgeting practices result in a distortion of at least $2 billion (8 percent) of the fiscal year 2007 revenue estimate. These practices include potentially showing some estimated Medicaid funding for services provided by state agencies twice, and including collections for others in the revenue estimate.

Non-general funds represent a variety of collections, many of which specifically fund certain programs or activities. Many of the forecasting and reporting processes in place for general funds are not in place for non-general funds, and we recommend improvements in the forecasting and monitoring processes for these revenues. The Commonwealth cannot effectively fund its programs and services without a thorough understanding of its revenue structure, both general and non-general fund sources.

We analyzed estimated and actual non-general fund revenues at both the category and agency level for fiscal year 2007. Based on the results of our review, the Commonwealth needs to make significant improvements in the forecasting and monitoring processes over these revenues and our report includes the following recommendations:

♦ *Planning and Budget and the Secretary of Finance should develop a quarterly statewide mechanism to monitor and report on actual non-general fund revenue collections in comparison to the estimates in the approved budget. Currently, there is no mechanism in place to provide comprehensive statewide reporting to the legislature or to the public.*

♦ *Planning and Budget and the Secretary of Finance need to analyze the non-general fund revenue portfolio to determine which sources represent actual revenue and how best to present these sources in the budget. We found approximately $1 billion in estimated collections that really are collections for others. In addition, we found another $1 billion in Medicaid funding that may appear twice in the revenue estimate. In both cases, these revenue streams support appropriations in the budget, but current budget practices distort the user's ability to understand exactly what resources are available to fund programs and services. Planning and Budget and the Secretary of Finance should analyze revenues and evaluate alternative presentations in the budget that would more clearly differentiate the different types of collections of non-general funds.*

- ♦ *Individual agencies and Planning and Budget should strengthen their procedures over the estimating of non-general fund revenues. We found a number of errors in the non-general fund revenue information currently accumulated and reported in the Executive Budget Document. It is important for agencies to understand the budgeting as well as the accounting for their various revenue streams so they can properly develop revenue estimates for Planning and Budget.*

- ♦ *In addition, it is important for Planning and Budget staff to understand the budgeting and accounting for the revenue streams to ensure the information they are compiling and reporting is comparable and accurate. Planning and Budget needs to dedicate adequate resources to this area so they can comply with their statutory requirement to verify the accuracy of agency estimates.*

- ♦ *Planning and Budget does not have adequate documentation to support their current procedures for accumulating and reporting non-general fund revenue information in the Executive Budget Document. In considering this recommendation, the Secretary of Finance and the Director of Planning and Budget must consider whether or not Planning and Budget has adequate resources to meet their other statutory requirements.*

## *Agencies of the Secretary of Finance*
April 2008

We have included four risk alerts, which discuss issues that require the action of either another agency, outside parties or a change in the method by which the Commonwealth of Virginia (Commonwealth) conducts its operations.

- o Modernize Financial Systems and Processes

  Although the Department of Accounts has primary responsibility for financial reporting, the State Comptroller depends heavily on the agencies and institutions to process and provide information to him in a timely manner. The systems that the State Comptroller uses and many of the key systems that supply information are antiquated and use programming and technologies, which are at least thirty years old.

  Additionally, the Federal Government is seriously considering making changes to key reporting deadlines which could affect the Commonwealth's ability to receive grants and contracts and sell securities. At present, the changes may take several years to occur, however, the time and resources necessary to upgrade or replace these systems will also take a substantial amount of time. Therefore, the Commonwealth needs to develop a plan, process, and funding mechanism to address these systems.

- o Improve Service Arrangements Between Agencies

  The Auditor of Public Accounts has advocated that smaller agencies, which do not have the resources or staff, use larger agencies for business functions, such as accounting, budgeting, information security, or personnel resources. During our review of agreements between smaller agencies and their use of larger agencies for

these services, we have found circumstances where these arrangements are not providing or improving internal controls.  We believe Accounts holds an ideal position in taking a leadership role in developing a comprehensive back office operation for smaller agencies, which would assume total operations for administrative functions.

o     Collect Information in the Commonwealth Portfolio

The Virginia Information Technologies Agency (VITA) has acquired a computer application to begin gathering the information necessary to properly manage its computer resources.  To comply with changes in accounting standards, the Commonwealth must place a value on its computer application resources and reflect their value for financial reporting.  Much of the information necessary to comply with the accounting standard will reside in the VITA application.  To prevent the duplication of data gathering and improve the usefulness of the system, we are recommending that both VITA and the State Comptroller use the same system and work together to verify its accuracy.

o     Security Risk Assurance for Infrastructure

The Departments of Accounts and Taxation must work with VITA to make sure that the Information Technology Partnership with Northrop Grumman addresses all their security needs.

## *Assistive Technology Loan Fund Authority*
May 2008

*Update on Prior Year Findings and Future Issues*

In the last two years in responding to our audits, the Board and management have worked together to develop a Strategic Plan and Board governance manual, and increase the volume and amount of outstanding loans.  The increase in loans comes from the Authority's new marketing plan, which involved branding itself as the NewWell Fund.

The Board and management have taken significant steps to move the organization forward and the movement raises a series of new challenges that the Authority must face.  The Authority, in positioning itself to increase loan demand, must consider the long term financial implications of its strategies to help ensure it does not adversely affect its long term financial position.

Develop a Business Plan

The Authority is operating without plans to address the increased demand for services caused by its new marketing plan.  Because of the increased demand, we project that the Authority could use more than $350,000 of the Assistive Technology Loan Fund (Fund) to cover operating expenses (see table on page 2) over the next three years.

We therefore recommend that the Board and the Authority develop a business plan that addresses operations and financial sustainability to ensure that the Authority can continue to provide services in the future.  The plan should document the Board's long-term forecast of the Authority's financial position along

with thresholds that the Board can use as benchmarks to evaluate future performance.  Additionally, the plan should take into consideration the effects that future increases in operational expenses will have on the amount of funds that are available for providing services.

## *Department of Minority Business Enterprise*
May 2008

Efficiency and Risk Reduction:

We again comment that the Commonwealth is increasing its risk that smaller agencies could have administrative problems with personnel, payroll, procurement, contract management, or other administrative functions, since current service agreements are not providing them sufficient oversight and assistance.  The service agreements are not providing or improving internal controls.  In some circumstances, we have found that the arrangement may contribute to actually weakening internal controls.  The Cabinet Secretaries should work with the Secretaries of Administration, Finance, and Technology, as well as the Departments of Accounts, General Services, Planning and Budget, and Human Resource Management, and the Virginia Information Technologies Agency to establish a central back office operation to provide information security, managerial oversight, and internal controls for agencies requiring administrative assistance.  We discuss this recommendation in greater detail within the section entitled, "Comments to Management".

Status of Prior Findings and Recommendations

The Department of Minority Business Enterprise (Department) has made progress in improving its operations and management has taken a number of actions to address the internal control issues, however, limited resources and the current structure within which management operates restricts their ability to fully resolve the matters.  We therefore continue to find many of the same problems with internal controls and compliance during fiscal year 2007 that we discussed in prior reports.

Although we have noted improvements in the Department's fiscal operations within the past year, internal control weaknesses continue to exist.  We recommend, as stated above, that the Department work with the Cabinet Secretaries to establish arrangements that outsource the entire fiscal function, rather than simply outsourcing transaction processing.

## *Department of Business Assistance*
May 2008

The Department has reduced its total staff, including those individuals providing administrative support, and currently has 37 employees.  The Department, like other smaller agencies, does not have the staff expertise or resources to process financial transactions, personnel, payroll, procurement, and other administrative processes, such as implementing an adequate information security program, and maintaining adequate separation of functions for basic internal controls.  Loss of one person can compromise the internal control structure and knowledge base needed to handle key transactions and duties.

The Department should work with another agency to establish a central back office operation to provide accounting, budgeting, information security, human resources, and procurement services.  Current service arrangements with other agencies do not provide a cohesive process which addresses the true operational needs of the Department.  We discuss this and other recommendations in greater detail within the section entitled, "Audit Findings and Recommendations."

### *Virginia Department of Emergency Management*
April 2008

Over the last year, Emergency Management has experienced significant employee turnover in both the finance and human resource divisions. The current Director of Finance transferred from being the Director of Human Resources, leaving that position vacant. The Accounting Manager has less than a year's experience; the Accounts Payable Supervisor started in January 2008; and there are currently three vacant staff positions in the finance division, out of a total staffing level of ten. The Human Resource division currently has two vacant positions, the Director and one staff, out of a total staffing level of six.

This turnover has led to many new staff in key positions, as well as increased individual workloads to compensate for the vacant positions. There has also been limited time to properly train both the new managers and staff, ensure that everyone understands their responsibilities, and allow the managers to effectively review staff performance.

During the audit of Emergency Management, we encountered numerous situations where employee turnover, combined with a lack of experienced, knowledgeable staff, and insufficient supervisory reviews, resulted in a significant number of clerical errors, incomplete work, improper processing of accounting transactions, and the failure to understand the need for strong internal controls. We also found that staff did not understand the interdependencies among the departments and the need to work together to ensure strong internal controls. Also contributing to the problems we encountered is a lack of agency specific policies and procedures that staff could use to perform their work.

The report contains more specific examples of issues caused by turnover.

### *Virginia Information Technologies Agency -- Northrop Grumman Public-Private Partnership*
June 2008

Background

In November 2005, the Commonwealth entered into a Public-Private Partnership (Partnership) with Northrop Grumman through signing a Comprehensive Agreement (Agreement). In doing so, effective July 2006 the Virginia Information Technologies Agency (VITA) turned over to Northrop Grumman the management of the IT infrastructure, including security operations, for those agencies using VITA. The Commonwealth agreed to pay a sum not to exceed $236 million per year (cap) for the next ten years for a baseline IT infrastructure.

The Agreement, managed by VITA's Service Management Organization (SMO), calls for a phased approach toward the consolidation and takeover of the information system infrastructure. Although Northrop Grumman assumed responsibility for infrastructure security and management as of July 2006, transition of the management of the infrastructure consolidation will occur in three distinct phases: Current Operations, Transformation, and Post-Transition. This review focuses on completion of the Transformation phase and the upcoming first year of the Post-Transition phase. For more information on current operations or past milestones please reference our 2007 Interim Review of Information Technology Partnership report which may be found on our website (www.apa.virginia.gov).

<u>Findings</u>

Our review found that Northrop Grumman may not meet several milestones, including significant milestones relating to the Information Technology Infrastructure Library (ITIL) and the Disaster Recovery Test at the Southwest Enterprise Solution Center.  Although performance of the actual Disaster Recovery test is not at risk, Northrop Grumman and the SMO have not agreed to acceptance criteria or testing plans for this milestone.  Additionally, Northrop Grumman has not documented the process by which Northrop Grumman will collect, report, and analyze the performance metric data as required by the Partnership Agreement.  The ITIL and the performance metric process are essential deliverables granting the Commonwealth the ability to measure Northrop Grumman's performance after July 1, 2008.

As the Partnership moves to a managed service environment on July 1, 2008, without a completed procedures manual including the ITIL; and a complete set of standards for performance measures, the Commonwealth is at risk of not having adequate means to assess complete delivery of Northrop Grumman services after July 1, 2008.

We recommend that the SMO work with Northrop Grumman to develop a contingency plan in the likely event complete and official policies, processes, and procedures are not agreed-upon before transition to a managed service environment.

This report includes other matters and findings which may be of interest.

**SUMMARY OF REPORTS ISSUED**

The following reports on audit were released by this Office during the period April 1, 2008, to June 30, 2008. Those reports which included findings in the area of internal controls or compliance are indicated by an (*) asterisk.

**Judicial Branch**

Indigent Defense Commission for the year ended June 30, 2007*
Virginia Board of Bar Examiners for the year ended June 30, 2007*
Virginia State Bar for the year ended June 30, 2007*

**Independent Agencies**

A.L. Philpott Manufacturing Extension Partnership for the years ended June 30, 2006 and 2007
State Corporation Commission for the years ended June 30, 2006 and 2007*
Virginia's Workers Compensation Commission for the years ended June 30, 2006 and June 30, 2007*

**Executive Departments**

**Administration**

Department of Minority Business Enterprise for the period July 1, 2007 through January 31, 2008*

**Commerce and Trade**

Department of Business Assistance for the years ended June 30, 2006 and 2007*
Department of Labor and Industry for the year ended June 30, 2007*
Virginia Board of Accountancy Report on Audit for the Year Ended June 30, 2007
Virginia Small Business Financing Authority for the year ended June 30, 2007
Virginia Tourism Authority for the period July 1, 2007 through January 31, 2008

**Education**

New College Institute for the year ended June 30, 2007
Southwest Virginia Higher Education Center for the year ended June 30, 2007
Virginia Commission for the Arts for the years ended June 30, 2006 and 2007

## Colleges and Universities

Christopher Newport University for the year ended June 30, 2007*
George Mason University for the year ended June 30, 2007*
James Madison University for the year ended June 30, 2007*
Longwood University for the year ended June 30, 2007*
Old Dominion University for the year ended June 30, 2007*
Radford University for the year ended June 30, 2007*
The College of William and Mary in Virginia for the year ended June 30, 2007*
University of Mary Washington for the year ended June 30, 2007*
Virginia Military Institute for the year ended June 30, 2007*
Virginia State University Report on Audit for the Year Ended June 30, 2007*


## Finance

Agencies of the Secretary of Finance for the year ended June 30, 2007*


## Health and Human Resources

The Assistive Technology Loan Fund Authority report on audit for the year ended June 30, 2007*
Department of Health Professions for the years ended June 30, 2006 and 2007*


## Natural Resources

Department of Conservation and Recreation for the years ended June 30, 2006 and 2007*
Department of Historic Resources for the years ended June 30, 2006 and 2007*
Virginia Outdoors Foundation for the year ended June 30, 2007


## Public Safety

Virginia Department of Emergency Management for the year ended June 30, 2007*


## Special Reports

Comparative Report of Local Government Expenditures and Revenues for the year ended June 30, 2007
Report on Collections of Commonwealth Revenues by Local Constitutional Officers for the year ended June 30, 2007*
Report to the Joint Legislative Audit and Review Commission for the quarter January 1, 2008 through March 31, 2008*
Review of Agency Performance Measures for the year ended June 30, 2007*
Review of Cost Allocation Plan, Billing and Collections for the Virginia Information Technologies Agency, June 2008
Review of Non-general Fund Revenue Forecasting Process Final Report*
Review of the Budget and Appropriation Processing Control System Report on Audit for the Year Ended June 30, 2007*
Service Management Organization of the Virginia Information Technologies Agency—Interim Review of the Information Technology Partnership, February 29, 2008*

**Clerks of the Circuit Courts**

**Cities:**
   City of Colonial Heights Clerk of the Circuit Court for the Period October 1, 2006 through
      December 31, 2007
   City of Petersburg Clerk of the Circuit Court for the Period July 1, 2006 through June 30, 2007*
   City of Staunton Clerk of the Circuit Court for the Period April 1, 2006 through December 31, 2007
   City of Bristol Clerk of the Circuit Court for the Period April 1, 2006 - December 31, 2007
   City of Roanoke Clerk of the Circuit Court for the Period January 1, 2006 - December 31, 2007
   City of Waynesboro Clerk of the Circuit Court for the Period July 1, 2006 - December 31, 2007
   City of Chesapeake Clerk of the Circuit Court for the Period January 1, 2007 - March 31, 2008
   City of Richmond (John Marshall) Clerk of the Circuit Court for the Period January 1, 2007 through
      December 31, 2007
   City of Salem Clerk of the Circuit Court for the Period July 1, 2006 through February 29, 2008*
   City of Norton and Wise County Clerk of the Circuit Court for the Period January 1, 2007 through
      March 31, 2008


**Counties**:
   Amelia County Clerk of the Circuit Court for the Period April 1, 2007 through March 31, 2008
   Amherst County Clerk of the Circuit Court for the Period January 1, 2007 through March 31, 2008
   Appomattox County Clerk of the Circuit Court for the Period October 1, 2006 - March 31, 2008
   Augusta County Clerk of the Circuit Court for the Period April 1, 2006 through December 31, 2007
   Bland County Clerk of the Circuit Court for the Period July 1, 2006 through December 31, 2007
   Brunswick County Clerk of the Circuit Court for the Period January 1, 2007 through March 31, 2008
   Buchanan County Clerk of the Circuit Court for the Period January 1, 2007 through March 31, 2008
   Buckingham County Clerk of the Circuit Court for the Period April 1, 2006 - December 31, 2007
   Campbell County Clerk of the Circuit Court for the Period July 1, 2006 through December 31, 2007
   Carroll County Clerk of the Circuit Court for the Period January 1, 2007 through March 31, 2008
   Chesterfield County Clerk of the Circuit Court for the Period January 1, 2007 through March 31, 2008
   Cumberland County Clerk of the Circuit Court for the Period January 1, 2006 - December 31, 2007
   Greensville County Clerk of the Circuit Court for the Period January 1, 2007 through March 31, 2008
   Henry County Clerk of the Circuit Court for the Period October 1, 2006 through March 31, 2008
   King and Queen County Clerk of the Circuit Court for the Period January 1, 2007 through
      March 31, 2008
   Lee County Clerk of the Circuit Court for the Period April 1, 2006 through December 31, 2007
   Mecklenburg County Clerk of the Circuit Court for the Period October 1 2006 through
      December 31, 2007
   Montgomery County Clerk of the Circuit Court for the Period January 1, 2007 through
      December 31, 2007
   Pittsylvania County Clerk of the Circuit Court for the Period January 1, 2007 through March 31, 2008
   Rappahannock County Clerk of the Circuit Court for the Period July 1, 2006 through December 31, 2007
   Roanoke County Clerk of the Circuit Court for the Period October 1, 2006 through March 31, 2008
   Southampton County Clerk of the Circuit Court for the Period April 1, 2006 through November 30, 2007
   Spotsylvania County Clerk of the Circuit Court for the Period October 1, 2006 through March 31, 2008
   Tazewell County Clerk of the Circuit Court for the Period April 1, 2006 through December 31, 2007
   Wise County and City of Norton Clerk of the Circuit Court for the Period January 1, 2007 through
      March 31, 2008

**General Receivers**

  **Cities:**
    City of Charlottesville Turnover – July 1, 2007 through February 29, 2008

  **Counties**:
    Buchanan County – July 1, 2006 through June 30, 2007
    Dickenson County – July 1, 2006 through June 30, 2007


**State Accounts**

  **Cities:**

    City of Falls Church – November 17, 2006 through June 30, 2007*
    City of Richmond – July 1, 2006 through June 30, 2007*
    City of Hampton (Turnover Report) – as of May 31, 2008

  **Counties:**

    Fauquier County – July 1, 2006 through June 30, 2007*


**State Account Turnover Reports**

  **Cities:**

    City of Harrisonburg as of May 16, 2008

  **Counties:**
    County of Fairfax as of April 30, 2008
    County of Pittsylvania as of May 7, 2008
    County of Pittsylvania as of May 19, 2008


*Denotes management control finding